**BART SIMPSON**

55 Queen Street

Any City, Ontario

N2G 1M5

**(519) 123- 4567**

**OBJECTIVE** To obtain a part time job at Short Stop.

**HIGHLIGHTS OF SKILLS**

* Hard worker and learns quickly
* Excellent team worker
* Organized an dependable
* Three years of customer service experience
* Experience operating cash registers, Interac and credit card machines
* Computer literate – familiar with Microsoft Word
* Excellent communication skills
* Able to work well independently or as a part of a team

**WORK AND VOLUNTEER EXPERIENCE**

**Cashier**  **Canadian Tire** , Waterdown , Ontario

2000 – Present

* Assisted customers with purchases and returns
* Operated cash register and handled cash transactions
* Stocked shelves
* Answered phones

**Teachers Assistant** **Anywhere Public School,** Anywhere, Ontario

1997 – 1998

* Assisted grade 8 class with math
* Helped the students one – on – one with math problems

**Cook \ Dishwasher** **JJ Diner** Someplace, Ontario

1996- 1997

* Prepared food for orders. Including baking muffins and cinnamon buns and

 Operating deep fryer

* Cut up vegetables to make trays
* Washed dishes
* Served food to customers

**EDUCATION**

1998- Present **Springfield High School**, Springfield, Ontario

* Completed Grade 11 , 2001

**HOBBIES**

* Spending time with family and friends
* Reading Novels and News on internet
* Researching information on computer

**REFERENCES AVAILABLE UPON REQUEST**